

# BRIGHTON *AND* HOVE - CITY MISSION -

*since*  
1849  
*Serving the City, Church & Christ*

A photograph of a man and a woman. The man is wearing a Roman soldier's helmet and a red cape. The woman is wearing a school uniform with a tie and a flower in her hair. They are both smiling.

## MISSIONARY SCHOOLS TEAM LEADER



BRIGHTON AND HOVE CITY MISSION



BRIGHTONCM

[WWW.BHCM.ORG.UK](http://WWW.BHCM.ORG.UK)

Brighton and Hove City Mission, Calvary Church Building, Stanley Road, Brighton, East Sussex, BN1 4NJ | 01273 609484 | [office@bhcm.org.uk](mailto:office@bhcm.org.uk)  
Registered Charity: 1111067 | Company Number: 5521111

**Job Title:** Missionary Schools Team Leader

**Hours:** 35 hours (worked during term time only)

**Salary:** £19 701.66 (£23 715 pro rata, BHCM Band C)

**Annual Leave:** 28 days (holiday to be taken within school holidays, exceptions with consent given by Line Manager)

The team **provoke interest** in Christianity through engaging assemblies, assisting schools with collective worship and Social, Moral, Spiritual, and Cultural (SMSC) development. They add flavour to Religious Education (RE), designing days that are tailored to meet the needs of each school.

The team **facilitate connection** with community, faith, one another, peers, and elders by partnering with churches and organisations to provide prayer or reflection spaces in schools. They lead workshops to support primary age children moving on to Secondary school, and to encourage young people by promoting positive relationships.

Our Schools team aim to **encourage educators** who serve Brighton and Hove and the surrounding area. They do this by offering Schools Work Training Days. They offer Open the Book training for groups of church volunteers and support projects that aim to enrich school life. They host Christians In Education networking events and belong to a prayer network with their partner charity.

#### **Summary of Main Responsibilities:**

- 1.) Lead and develop the vision of the Schools team.
- 2.) Write, schedule and deliver Christian themed assemblies, with the Schools team.
- 3.) Create and facilitate Prayer or Reflection Spaces, with the Schools team.
- 4.) Organise and oversee the delivery of workshops, or other support for schools, with the Schools team.
- 5.) Undertake and deliver necessary training, events or promotions, in accordance with the role.
- 6.) Adopt a flexible approach to working hours.
- 7.) Support other Christians in Education.
- 8.) Represent the City Mission at all events and in churches.

#### **MAIN RESPONSIBILITIES:**

##### **1.) Lead and develop the vision of the Schools team.**

- 1.1. Share the Gospel with children and young people in all key stages across Brighton and Hove.
- 1.2. Authentically communicate the Christian faith.
- 1.3. Lead and support the members of the Schools team and assist the wider staff team when required.
- 1.4. Value the diverse gifting within the team and the strengths of each individual.
- 1.5. Organise the rota for the whole school year.
- 1.6. Remain open to new areas of schools work and ways in which we serve and work with the church.
- 1.7. Keep focus on serving the city, with the Church, for Christ.

##### **2.) Write, schedule and deliver Christian themed assemblies, with the Schools team.**

- 2.1. Maintain and develop strong relationships with existing and new school staff.
- 2.2. Confidently write, perform, and deliver assemblies in schools.
- 2.3. Contribute to the creation of seasonal assemblies.
- 2.4. Competently use media, including PowerPoint.
- 2.5. Maintain our strong Christian ethos whilst educating children through a dramatic and visual presentation.

##### **3.) Create and facilitate Prayer or Reflection Spaces, with the Schools team.**

- 3.1. Confidently contact schools to promote and share about the ways we can support learning.



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- 3.2. Sensitively assist in creating experiential spaces, look for new ways to create zones that communicate Christian themes.
- 3.3. Diplomatic approach to being in schools for experiential spaces.
- 3.4. Work alongside other local charities, working within schools, to deliver Prayer Spaces.

**4.) Organise and oversee the delivery of workshops, or other support for schools, with the Schools team.**

- 4.1. Oversee and deliver workshops, RE lessons, or other support as required with the Schools team.
- 4.2. Keep any teaching Gospel focused.

**5.) Undertake and deliver necessary training, events or promotions, in accordance with the role.**

- 5.1. Undertake courses as deemed necessary for the role.
- 5.2. Lead the team with training to equip the local church.
- 5.3. Attend seminars, events, or promotions as deemed necessary for the role.

**6.) Adopt a flexible approach to working hours.**

- 6.1. Lead the team in a flexible manner to deliver the work during school hours and occasionally during other times throughout the year.

**7.) Support other Christians in Education.**

- 7.1. Facilitate and maintain the contact management of the website 'Eventbrite' for the Christians in Education (CIE) event.
- 7.2. Oversee maintenance of the e-mail account for CIE Event.
- 7.3. Lead and attend prayer for schools and CIE, along with the team and a partner charity.
- 7.4. Promote and encourage others to attend the termly CIE Event.

**8.) Represent the City Mission at all events and in churches.**

- 8.1. All our staff must strive towards fulfilling our mission statement of serving the city, church, and Christ.
- 8.2. All staff members are expected to be at weekly prayer meetings, and at all City Mission events, in accordance with the Mission diary.
- 8.3. All staff members will be expected to represent the City Mission by making presentations in churches and producing written reports for publicity.

Based on the above you will be set, within your team, specific goals for each twelve month period. This will form the basis for discussion at your annual appraisal interview and be shared with the team, as a whole, at our yearly 'Dreams and Vision Day'.

## **PERSON SPECIFICATION**

### **Essential**

Experience of schools work  
 Ability to lead a team and work individually  
 Excellent decision making skills  
 Communication skills, verbal and written  
 Presentation and teaching skills  
 Interdenominational knowledge  
 Flexible work approach and time management skill to manage own workload  
 Good working knowledge of current legislation



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Good working knowledge of safeguarding of children  
Hold a valid UK driving licence  
Have access to a vehicle

**Desirable**

Experience in children, youth, and school ministry  
Relevant qualifications in Christian children, youth, and schools work

It is an occupational requirement that the Schools Team Leader demonstrates a clear commitment to the Christian faith.

**Application closing date Friday 1<sup>st</sup> February 2019**



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